



UNITED STATES MARINE CORPS

MARINE CORPS BASE

QUANTICO, VIRGINIA 22134-5001

MCBO 5090.1A

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7 MAY 1999

MARINE CORPS BASE ORDER 5090.1A

From: Commanding General

To: Distribution List

Subj: ENVIRONMENTAL IMPACT REVIEW BOARD

Ref: (a) MCO P5090.2A

Encl: (1) Organizational Representation

(2) Request for Environmental Impact Review

1. Purpose. To publish policy consistent with the National Environmental Policy Act (NEPA) and to establish the organization and responsibilities of the Environmental Impact Review Board (EIRB) .

2. Cancellation. MCBO 5090.1.

3. Summary of Revision. This Revision contains significant changes and should be reviewed in its entirety.

4. Policy. It is the policy of the CG to manage and preserve the natural/cultural resources and quality of the human environment consistent with national policy and our military mission, in order to:

a. Attain the widest range of beneficial uses of the environment without degradation, risk to health or safety, or other consequences that are undesirable or unintended.

b. Preserve important historic, cultural, and natural aspects of our national heritage and maintain, wherever possible, an environment that supports diversity and a variety of individual choices.

c. Enhance the quality and conservation of renewable resources and work toward the maximum attainable recycling of depletable resources.

d. Achieve a balance between resource use and development within the sustained carrying capacity of the ecosystem involved.

e. Provide the opportunity for public comment and involvement.

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5. Information. The EIRB will advise and assist the CG MCB and the CG MCCDC in implementing the reference with respect to conserving and managing natural/cultural resources, protecting the quality of the human environment and the processing of NEPA documentation for proposed command actions.

6. Organization

a. Representation. The EIRB will include a chairperson, 8 members who have voting authority and 12 advisors, assigned per enclosure (1). Member representation is based on command responsibilities that can affect natural/cultural resources or the environment aboard this Base. Advisor representation is based on knowledge that will assist in the decision making process of the EIRB.

b. Meetings. Regularly scheduled quarterly meetings will be convened by the Chairperson during the second week of February, May, August, and November. Additional meetings will be called as often as deemed necessary to process environmental documentation in a timely manner. Except for special instances as determined by the Chairperson, advance copies of environmental assessments (EA) or other documents related to the agenda will be circulated to members and applicable advisors prior to Board meetings.

7. Environmental Impact Review Board Responsibilities

a. Ensure that NEPA documents fully comply with all legal and procedural requirements through a review for technical sufficiency, including but not limited to:

(1) Complete analysis of alternatives and their associated impacts.

(2) Appropriateness of alternatives analyzed.

(3) Appropriateness of the proposal to coexist with other actions on the Base.

b. Ensure that all NEPA documents have undergone appropriate staff review.

c. Assist the action sponsor in determining whether the proposed action requires the preparation of a Categorical Exclusion (CE), an EA, or Environmental Impact Statement (EIS).

d. Review the completed NEPA documents and make recommendations to the appropriate CG for signature of a Decision Memorandum

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(DM) for a CE or a Finding Of No Significant Impact (FONSI) for an EA. The EIRB may recommend no action or the preparation of an EIS.

e. If an EA meets one of the requirements of paragraph 12104.5e(2) of the reference, the EA and the proposed FONSI will be forwarded to the Commandant of the Marine Corps (CMC) (LF) for review and concurrence prior to approval. The Notice Of Intent, draft EIS, and the Record Of Decision (ROD) for an EIS will also be forwarded to the CMC.

f. Retain on file, for not less than 10 years, copies of all DM's, completed EA's and EIS's, published FONSI's, ROD's, and minutes taken during EIRB meetings.

8. Action

a. Chairperson, Environmental Impact Review Board

(1) Ensure integration of the philosophies, principles, and policies of the reference.

(2) Encourage, where appropriate, participation by representatives of Federal, state, county, officially chartered organizations and interested citizens in environmental evaluations of projects and programs.

(3) Evaluate environmental impacts at the initial planning stage and at each procedural step or decision milestone in the development of projects or programs.

(4) Monitor and evaluate public use of command lands and resources and make appropriate recommendations when deemed necessary.

b. Action Sponsors

(1) Unless otherwise provided, funds for NEPA documentation and all related ancillary studies and mitigation costs are the responsibility of the action sponsors.

(2) For each project under consideration, submit information required per enclosure (2) at the earliest possible opportunity to the Head, Natural Resources and Environmental Affairs (NREA) Branch, Facilities Division. The Head, NREA Branch will analyze the information to determine the level of NEPA documentation required. The NREA Branch will consult with

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appropriate advisors when the level of NEPA documentation may be subject to legal or other qualifying interpretations.

(3) Comply with applicable portions of Chapter 12 of the reference.

(4) Attend EIRB meetings when projects are being reviewed; be prepared to discuss alternatives and the rationale for the preferred alternative of an EA.

c. Head, NREA Branch, Facilities Division. Assist the Chairperson in the administration of the EIRB as follows:

(1) Investigate and fully describe any environmental impacts, including any potentially significant impacts, that could result from a proposed action or alternative.

(2) Identify potential mitigation measures that could be integrated into proposed projects to minimize potential environmental impacts.

(3) Coordinate with the action sponsors for scoping sessions, consultations and surveys as required by environmental laws and regulations.

(4) Complete, compile, and distribute NEPA documentation for presentation at EIRB meetings. Ensure records, minutes, files and other pertinent documents of the EIRB are properly maintained.

(5) Provide a recording secretary at EIRB meetings. Submit copies of minutes to the CG MCB and/or the CG MCCDC, as appropriate. Ensure members and affected action sponsors receive copies of minutes.

(6) Prepare post-meeting documentation (DM, FONSI, draft ROD) as appropriate.

d. Members and Advisors. Provide assistance to the Chairperson and the Board as appropriate, to include, but not necessarily limited to, the following:

(1) Attend meetings upon call of the Chairperson.

(2) Develop conservation programs, procedures, and policies to improve the overall environmental effort for the protection and enhancement of natural resources.

(3) Evaluate NEPA documentation on proposed actions and recommend disposition.

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9. Attendance. Board members, advisors, and action sponsors should attend or send a representative to EIRB meetings.



R. P. ROOK
Chief of Staff

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ORGANIZATIONAL REPRESENTATION

1. Chairperson. The Director, Facilities Division will serve as the Chairperson of the Environmental Impact Review Board.

2. Members

- a. Representative, Commanding Officer, The Basic School.
- b. Representative, Commanding Officer, Officer Candidates School.
- c. Representative, Commanding Officer, Weapons Training Battalion.
- d. Representative, Commanding Officer, Security Battalion.
- e. Representative, Commanding Officer, Headquarters and Service Battalion.
- f. Director, Safety Division.
- g. Director, Operations Division.
- h. Director, Marine Corps Community Services Division.

3. Advisors

- a. Counsel, MCCDC.
- b. Representative, Staff Judge Advocate.
- c. Representative, Director, Logistics Division.
- d. Representative, Director, T & E Division.
- e. Public Affairs Officer.
- f. Head, Public Works Branch, Facilities Division.
- g. Head, Maintenance Branch, Facilities Division.
- h. Head, Family Housing Branch, Facilities Division.
- i. Head, NREA Branch, Facilities Division.
- j. Community Planning & Liaison Officer, Facilities Division.
- k. Environmental Compliance Coordinator, Facilities Division.
- l. Action Sponsor Representatives.

ENCLOSURE (1)

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REQUEST FOR ENVIRONMENTAL IMPACT REVIEW

1. Action Sponsor:
2. Point of Contact:
3. Title, purpose, location(s), brief description, and project schedule for the proposed action:
4. Maximum disturbed surface area, include any wetland or floodplain disturbance (square feet or acres):
5. Type of vegetation to be removed (forest, landscaped, etc.):
6. Requirement for utilities (water, electric/gas power, etc.):
7. Requirement for hazardous materials (chemical, ammo, etc.):
8. Requirement for vehicle parking and traffic concerns:
9. Project action needed due to regulation(s) (specify):